

Raik Kupfer  
56/60 Duong Ba Trac,  
Ward 2, District 8  
Ho Chi Minh City

Dear hiring manager,

I would like to work as First Year Teacher at Yola as your needs complement my strengths. I am a highly compassionate and approachable person and will bring these qualities to the classroom. I have recently acquired the TESOL teaching certificate in class from TEFL International Vietnam and would now like to apply my teaching expertise in a real time environment over the next couple of years in your school. Prior to teaching, I worked as a trainer in the German Army as a Commis de Bar. In this role, I taught the staff in both small groups and one on one. I believe that I have had enough exposure to various modern teaching practices over the years of learning and teaching to become an asset to your school.

During my training as a teacher, I was coached in the various manners of teaching styles along with ensuring that the object of study was communicated to the students effectively. My ability to teach basic concepts that promote physical, emotional, social and intellectual development are well honed. Additionally, I possess the knowhow of establishing an inviting classroom environment in order to promote learning and assist students in reaching their maximum potential.

It is my goal to combine my range of experience with my ability to be a compassionate, enthusiastic, intelligent teacher who will make a positive contribution to your school. I am available for summer school as well as a teacher for the upcoming school year.

I would enjoy the opportunity to meet with you in order to discuss how my diverse skills and experience will enable me to make a valuable contribution to your school.

Thank you for your time to read this and review the enclosed resume.

Sincerely,  
Raik Kupfer

# Raik Kupfer

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## OBJECTIVE

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To obtain a position as a schoolteacher that will utilize my strong dedication to children's development and to their educational needs.

## EXPERIENCE

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### **Telemarketer, tricontis, Munich, Germany** **2014 - 2015**

- Made calls to potential customers
- IT assistance for customers over the telephone
- Sold products to customers without a prepared script

### **Commis de Bar, Fleming's 4\* Hotel, Munich, Germany** **2013 - 2014**

- High class customer service to an international clientele
- Trained new bar staff 1on1 and in small groups in bartending
- Responsible for customer complained and satisfaction management

### **Rigger Sergeant, German Army, Oldenburg, Germany** **2005 - 2013**

- Responsible for individual training, supervision, and development of up to 40 soldiers in rigging and safety management for parachutes
- Airport Check-in for all nations, especially Americans, Germans and Afghans at Kunduz Airfield, AFG 09/2011 - 03/2012

### **Cashier, Kaufland Department Store, Borna, Germany** **2001 - 2004**

- Trained new staff member to work as a cashier
- Responded to customer complaints and took necessary actions to resolve their issues
- Took payment in exchange of items sold

## EDUCATION

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TESOL course	2017
European Business Competence License, Level A	2015
Barmanager, German Bartender School	2013 - 2014
Instructure certificate (AdA)	2013
Clerk, Bfw Unternehmen für Bildung	2006 - 2008
Berufliches Gymnasium Espenhain	2001 - 2005
Mittelschule Borna West - Mittlere Reife	1995 - 2001

## SKILLS

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- Long background of teaching and in a leadership role
- Strong communication skills in German and English, both written and oral
- Patient

References available on request