



Lê Nguyễn Khánh Linh

Teaching Assistant

Objective

I am sociable, energetic, active and really friendly. I also love children. I can speak English fluently; therefore I can guarantee to assist teacher as much as possible. I am also a responsible person. I can keep track of the students' work as well as class activities.

Education

Le Hong Phong High school for the Gifted HCMC [Aug 2013 - May 2016]

Major in Literature

GPA: 8.5/10

University of Utah Asia Campus [Aug 2016 - Dec 2016]

Major in Communication

GPA: 3.4/4

Currently taking a gap year [Apr 2017 - Present]

Work experience

University Student Lounge [Sep 2016 - Dec 2016]

Student Lounge Assistant

Main responsibilities:

- Sell and organize products within University Student Lounge.
- Hold activities such as movie nights, trivia bowl for student and faculty.
- Keep track of students' activities within University Student Lounge (what did they do, what activities they tended to do, etc.).
- Attend meeting every weeks to discuss how to improve the Lounge.

Babysit [Aug 2016 - Mar 2017]

Babysitter

I was a babysitter for a while. I have experience working with children, how to keep an eye on them, how to motivate them to do work that they don't want to. I also really good of taking care children. Therefore, I think I'm a good candidate for this position.

Contact information

June 3, 1998

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Certifications

IELTS 7.5

Test held by British Council [2016]

**80% Scholarship at USA University
Scholarship granted by University
of Utah
[2016]**

Honors & Awards

**Excellent English Student in District
[2011-2012]**

**City Excellent Student in Literature,
2nd place [2015-2016]**

Skills

- Office
- Logical thinking and creative
- Public Speaking
- Working with foreigner
- Working with children

Activities

IM Venture Summer Trip [Aug 2016 - Aug 2016]

Trip Leader

I was a trip leader for a trip held in summer 2016 for 11 days. My main job was to organize activities for participants within the trip and take care of them. I had to keep track on what they need and how they feel. I want to take care of people and help them as much as I can. Therefore, I really want this teaching assistant job.