

## Objective

Take advantages of my english skills & experience in learning English from the young age and in university to become a teaching assistant and bring a lot value to students. From that, I will contribute to development of AMA english centre.

## Education

### INTERNATIONAL UNIVERSITY - VIETNAM NATIONAL UNIVERSITY

SEPTEMBER 2015 - 2019

Major: Business Administration

GPA: 3.27/4

## Work Experience

### DUC VIET EDUCATION CONSULTING COMPANY

JULY 2016 - PRESENT

Telesales

Main Responsibilities:

- Receive student and tutor information through telephone.
- Make calls to give classes which need tutors to tutors who registered at company before.
- Deal with the problem happened between tutors and classes.

Skill gains:

- Gain more telephone and handling situations skill.

### MOC CAFFETERIA

DEC 2016 - JAN 2017

Part-time waitress

- Sell goods for Foreigners and Vietnamese at the cafe shop.
- Make reports of sales every day.

Achievements and skills gained:

- Be assessed positively by the shop's boss: active, extremely adaptable...
- Observe, learn and catch customers' taste well.
- Improve English Communication Skill.



 Sep 18, 1997

 Female

 01643358033

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 Ho Chi Minh, Vietnam

## SKILLS

Office

Logical thinking and creative

Public Speaking

## INTERESTS

- Film
- Music
- Travelling
- Food