

CURRICULUM VITAE

STRONG POINT & SKILL

- Work in group or individually
- Work under high pressure
- Translation English
- Love child
- Control working
- Computer skill: Microsoft word, excel, power point, outlook
- Training new staff
- Communication and presentation skill
- Use all equipment office: photo, fax, scan, telephone

EXPERIENCE RECORD

PART-TIME JOB:

From 02/2012 to 12/2012:

I taught privately for Grades 8 & 11 by English .
The contact of parents of students 090 392 758.

From 02/2013 to 06/2014:

I taught privately for grade 2 follow up **Starter, Mover, Family & Friend 1 + 2 + 3 books**.
The contact of parents of students 090 937 7598.

From 01/2017 to now:

I taught privately for grade 2 follow up **Family & Friend 1 + 2 + 3, Super Minds 1, GoGo loves English books** .
The contact of parents of students 093 300 6336.

*** Working schedule in evening: Monday – Wednesday – Friday, Saturday and Sunday all day.

*** Local in Ho Chi Minh City: Binh Thanh District, Go Vap District, District 2, District 3, District 4, District 7.

FULL-TIME JOB:

From 08/2014 to 10/2016:

Position: Purchasing Staff at Classic Fine Foods Viet Nam
(International Purchaser)

From 11/1016 to now:

Position: Administration Executive at Viet First Telecom Co.,
ltd (Domestic Purchaser)



PERSONAL INFORMATION

Full Name: Dang Thi Nhu Thao

DOB: December 15th 1991

POB: Thanh Phu Town, Ben Tre Province

Gender: Female

Marital Status: No

Nationality: Viet Nam

Present Address: No.194/43/1, Bach Dang Street, 24 Ward, Binh Thanh District, HCMC

Mobile: 097 55 81 315

E-mail: dangnhuthao.2013@gmail.com

EDUCATION

11/2013: Graduated at Ho Chi Minh University Technology – **Major: Business English- The degree of bachelor English**
11/2015: B1 FCE (First Certificate in English of Cambridge ESOL Examinations)

12/2014: Import-export operation by University of Economics Ho Chi Minh City

08/2011: Level B computing

09/2011: Pedagogical skills in Human and Social University – Good rank

01/2012: N5 Japanese Language

08/2013: Secretary certificate

JOB OBJECTIVES

I would like to seek a long term employment in an organization where I can grow professionally and further enhance my experience to promotion on good teacher.

INTEREST

Reading manga and funny books in free time.

Willing Travel, shopping and take photos outside.